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***A Community of Lifelong Learners***

**Professional Development Committee**

**Overview of 2012-2013**

**Goals:**

* **Define 21st Century learning expectations for students.**
* **Align and articulate professional development to provide support to staff for 21st Century teaching and learning.**
  + **Student Engagement, Formative and Summative Assessment, Data Analysis, and Student Learning in the 21st Century**
* **Assume responsibilities of District Technology Committee.**
  + **Technology Integration**
  + **Research and Revision of District’s Technology Plan**

**Committee Membership:**

* **1 Staff Member per building**
  + **Serve as both the district and building representative**
* **District Media Specialists**
* **1 – District Special Education Representative**
* **1 – Elementary Principal**
* **1 – Middle School Administrator**
* **1 – High School Administrator**
* **2 – Professional Development TOSA’s**
* **Curriculum Coordinator**
* **District Technology Coordinator**
* **Director of Curriculum, Instruction, and Assessment**

**Committee Logistics:**

* **Stipend – Per PLSEA Contract**
* **Selection Process for Committee Membership**
  + **Staff members will submit an annual letter of interest to Jeff Holmberg and selected for membership**
  + **Letter of Interest template will be distributed the week of May 28th and due by June 8th.**
  + **Communication to selected staff by June 22nd.**
* **Participation in Committee Retreat Days – TBD ($30/hour for meeting outside of stipend)**
  + **August, 2012**
  + **June, 2013**
* **1 Meeting per Month/Day**
  + **AM: Committee Business**
  + **PM: Sub-Group/Application/Technology Integration Work**
* **After School Meetings (3-4 Times) – TBD**

**Committee Members Role/Expectations:**

* **Participate and Advise on decisions relative to professional development and 21st Century Learning.**
* **Be a direct communication link to buildings and back to committee regarding initiatives and recommendations.**
  + **Present information and communications to staff groups (i.e. Departments, grade levels, staff meetings)**
  + **Dissemination and collection of materials and information to/from staff groups**
* **Participate and Contribute in research and study of 21st Century learning, initiatives, technology: Book Study, iPad, Wiki PDP, Committee Moodle/Wiki, etc.**
* **Pilot and implement new technology/tools for evaluation purposes.**
* **Collaborate with staff on 21st Century learning and initiatives:** 
  + **Participate in “Train the Trainers” model for 21st Century Teaching and Learning activities**
* **Participate in the planning and implementation of professional development activities on scheduled staff development and early release times.**
* **Collaborate with administration and committee members to implement professional development activities.**
* **Complete necessary forms and documentation associated with professional development plans and activities.**